

**CLINTON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION**

MINUTES

**Regular Meeting May 8, 2017, 2017 at 7:30 PM
Clinton Township Middle School Auditorium**

CALL TO ORDER: Maria Grant called the meeting to order at 7:41pm.

PUBLICATION OF NOTICE:

In accordance with the provisions of the New Jersey Open Public Meetings Act, Chapter 231, Laws of 1975, adequate notice of this meeting was provided through the annual public notice on January 5, 2017.

- a. Faxing to three newspapers designated by the Board – Hunterdon County Democrat, Hunterdon Review and Express Times
- b. Posting on the District Website, the main bulletin board in the Administration Offices and in each Clinton Township School
- c. Faxing to the Clerk of Clinton Township

ROLL CALL

Board Members:

Present: Maria Grant, President
Rachel McLaughlin, Vice President
Alicia Demmerle
Kevin Maloy
Maria McHugh
Alissa Olawski - arrived at 7:58 pm
Susan Vanderoef

Not Present: Kathleen Miller
Yehara Raddalgoda

Present: *District Administrators:*
Dr. Gina Villani, Superintendent of Schools
Mr. Anthony Juskiewicz, Business Administrator/Board Secretary

Also Present: Vito Gagliardi, Esq., Board Attorney

PLEDGE OF ALLEGIANCE: Kevin Maloy led the Board in the Pledge of Allegiance.

PROCESS GUARDIAN: Susan Vanderoef was appointed Process Guardian.

PRESIDENT'S COMMENTS/REPORT

Mrs. Grant welcomed the audience. She noted that there is a full agenda including: recognizing the spring sports teams, providing the findings on feasibility of school closing by Dr. Librera, recognizing those who are retiring by Dr. Villani as well as a few proclamations. There would also be regular business followed by an Executive Session. She then introduced Dr. Villani.

Dr. Villani began by introducing Mr. Ruge and Mrs. Helmstetter for the Spring athletics recognition. Mr. Ruge thanked the athletes for spending the time and the effort they put into the season. Important to remember it's not only winning and losing but it's the memories of the good time they have on the fields and with each other which prepares them for High School College and success later in life. He invited the coaches and the captains of the Girls Lacrosse team to speak. They are looking forward to playing in High School. He then invited the coaches and captains of the Boys Lacrosse team to speak. They thanked their coaches for coaching them this year. He noted that this sport is taking its first steps to becoming a long standing sport in CTMS. He then recognized the coaches of the Boys Baseball Team, thanking them for their efforts and noted their successes. He then recognized the coach, captains and players of the Girls Softball Team. The captains noted that their record may not be perfect but their efforts are remarkable and they are proud of their teammates, they also thanked their coach. He also thanked the Administrators and Mrs. Grant for all of their efforts throughout the program.

Mrs. Grant congratulated all student athletes for their participation and successes. They should be proud of how they represented themselves, their community and the district. She also thanked the parents, the coaches and the Advisors.

Dr. Villani thanked the players, families, coaches, advisors, administrators and Board for whose support enables the district to have such a wonderful program.

Dr. Villani then recognized Mr. Ruge. She stated that Mr. Ruge has been competing in triathlons for 12 years and last summer he competed in the national championships. Fifteen athletes in each age group were awarded the opportunity to represent the United States in Rotterdam, Netherlands. That competition will take place this fall to determine the best amateur athletes in the world. Mr. Ruge was one of the successful athletes and will compete as part of the distance olympic triathlon representing team USA.

Dr. Villani noted that Team USA was created by USA Triathlon to be a team of age group/amateurs who will best represent the United States and compete in the International Triathlon Union's (ITU) world championships. The world championships attract the best athletes representing over 50 countries each year. She then Congratulated Mr. Ruge on this accomplishment.

Dr. Villani then released the student athletes and thanked them for coming.

FEASIBILITY OF SCHOOL CLOSING

Maria Grant – Chair; Susan Vanderoef & Rachel McLaughlin

- Presentation - Feasibility of Closing a School

Dr. Librera shared his findings on the feasibility of closing a school. He presented the pros and cons for the following three options:

- Repurpose all four district buildings
- Sell one building and consolidate the district into three buildings
- Maintain the current configuration

Dr. Librera answered questions from members of the audience during his presentation.

After the presentation, Mrs. Grant shared that there is an open seat on the Board and stated that information would be posted on our website, shared with local newspapers and an open letter to be sent home to parents for those interested in the position. Candidates must submit a resume and letter of interest to Mr. Juskiewicz by 4pm June 19th. Receipt of resume and letter of interest will be confirmed within 24 hours and Mr. Juskiewicz will reach out to all interested candidates to confirm receipt of information, confirm length of position and dates/times of meetings. She then spoke of the required qualifications. There will be an interview at the beginning of the Board Meeting on June 26th beginning at 6:30 pm. The candidate will be asked questions by the Board. The Board will then go into Executive Session and vote on a candidate and they will serve from that moment until the Reorganization meeting.

Mrs. Grant shared that on May 1st the presidents and Vice Presidents of each of the sending districts to NHVSD met with the President and Vice President of the NHVS Board of Education and among topics, discussed the state of articulation including student achievement particularly in the HS and an emerging shared vision was also discussed. No decision was made from the sending districts to study regionalization

Mrs. Grant noted that the Board and CTEA have had a difficult time finding common ground to work together under a variety of circumstances but stated that with every challenge and obstacle that presents itself there is an opportunity to persevere and foster a change. She said that the Board sees an opportunity that will enable them to positively work together and it begins with the leadership of the Clinton Twp Education Association and the Leadership of the Board of Education to have an open and honest dialog to identify and overcome existing challenges to repair and improve the broken relationship and moving it forward into a positive direction to cohesively work together and improve the climate in the schools and community. She shared that by improving the relationship, it will enhance student education. She extended an invitation to meet with Mrs. McLaughlin and herself to begin the process. She then extended an invitation to Dr. Villani to participate. She offered a few dates in addition to those already offered (May 12, 14, 16, 17, 18 and 19).

REPORT OF THE SUPERINTENDENT OF SCHOOLS
Action Items 17-SU-025 through 17-SU-030

Dr. Villani will present the following to the Board of Education:

1. Presentation - Spring Athletics
2. Enrollment Report - 1,346
3. Suspension Report - N/A
4. Retiree Recognition
5. Proclamations
6. Monthly Report

Dr. Villani shared that Spruce Run School Grade One had their concert and the Kindergarten concert is May 18th. She noted that Patrick McGaheran School had their ArtsFest. She shared that they are a very talented group of students. She then shared that each fall, Round Valley School students gather a variety of materials including school supplies that they send to Camden for the past 30 years. The students have always wanted to visit us but have had difficulties within their own district and have been unable to do so. On May 18th students from Camden will be visiting Round Valley School, arriving in the morning and spending most of the day. She asked all to visit the district website to see all the happenings that will be taking place over the next few weeks.

She then spoke to the proclamations.

Dr. Villani noted our five retirees who have a combined total of 80 years in district. She then thanked and congratulated each by name: Patty Buongiorno, Lynn DiLeo, Carol Fischer, Richard Hoffman and Renee Sielaff.

Action 17-SU-025:

***BE IT RESOLVED** that the Board of Education hereby accepts the enrollment and suspension reports of the Superintendent as presented.*

Action 17-SU-026:

***BE IT RESOLVED** that the Board of Education hereby affirms the first reading of the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:*

- *HIB Report Tracking Number 42152*
- *HIB Report Tracking Number 41241*
- *HIB Report Tracking Number 42295*

Action 17-SU-027:

BE IT RESOLVED that the Board of Education hereby affirms the second reading of the Superintendent of Schools' recommendation for disciplinary consequences and/or remedial actions as required by the State of New Jersey under the Anti-Bullying Rights for the following reports:

- *HIB Report Tracking Number 41380*
- *HIB Report Tracking Number 41456*
- *HIB Report Tracking Number 41489*
- *HIB Report Tracking Number 42014*
- *HIB Report Tracking Number 42075*
- *HIB Report Tracking Number 41173*

Action 17-SU-028:

BE IT RESOLVED that the Board of Education hereby approves the following proclamation for Special Education Week:

WHEREAS, the week of May 14, 2017 is being recognized as Special Education Week in New Jersey; and

WHEREAS, the staff of the Clinton Township School district make a major contribution to the education and public welfare of the special education students placed in their care; and

WHEREAS, we commend them for their dedication to ensuring a safe learning environment for all students; and

WHEREAS, it is with the expressed request of the Superintendent and the Board of Education that this proclamation supports the upcoming Special Education Week as a way to celebrate all successes, and acknowledges these special individual's achievements and encourages the ongoing quality of education given to each student.

NOW THEREFORE, BE IT RESOLVED that the Superintendent and Board of Education of the Clinton Township School District proclaim the week of May 14, 2017 as Special Education Week.

Action 17-SU-029:

BE IT RESOLVED that the Board of Education hereby approves the following proclamation for Staff Appreciation Week:

WHEREAS, the week of May 1, 2017 is being recognized as Staff Appreciation Week; and

WHEREAS, the Superintendent and Board of Education of Clinton Township is committed to excellence in education and preparation of all of our students with the knowledge, skills and ethics required for responsible citizenship and members of society; and

WHEREAS, the Superintendent and Board of Education recognizes this goal can only be achieved when all employees acknowledge and accept this mission as their own; and

WHEREAS, the Superintendent and Board of Education wishes to thank all of the employees of the Clinton Township School District for their individual and collective commitment to the realization of this shared vision for education of our students; and

WHEREAS, the Superintendent and Board of Education wishes to acknowledge each employee for their personal contribution in maintaining a public education system that is a source of local pride; and

WHEREAS, it is the expressed request of the Superintendent and Board of Education that this proclamation supports the upcoming Staff Appreciation Week activities at each school as a way to celebrate our success, acknowledge our achievements and encourage ongoing recognition of the valuable contributions of all employees.

***NOW THEREFORE, BE IT RESOLVED** that the Superintendent and Board of Education proclaim the week of May 1, 2017 as Staff Appreciation Week for the nearly 270 school district employees.*

Action 17-SU-030:

***BE IT RESOLVED** that the Board of Education hereby approves the following proclamation for School Nurse Day:*

WHEREAS, the more than 3.1 million professional nurses in the U.S. comprise our nation's largest healthcare profession; and

WHEREAS, the depth and breadth of the nursing profession meets the diverse and emerging healthcare needs of the American population in a wide range of settings; and

WHEREAS, the nursing profession is poised to take a leadership role in all settings to meet the demands of our changing healthcare system; and

WHEREAS, a renewed emphasis on primary and preventive healthcare will require the better utilization of all of our nation's nursing resources; and

WHEREAS, professional nursing has been demonstrated to be an indispensable component in the safety and quality of care delivery; and

WHEREAS, the demand for the cost-effective, safe and quality healthcare services provided by professional nurses will be greater than ever because of the changing demographics of the U.S. population and the increased access to healthcare services; and

WHEREAS, school nurses focus on prevention and well-being for students and families through education regarding healthy lifestyle choices and management of chronic diseases; and

WHEREAS, quality school health services demand school nursing skills and practices based on strong scientific evidence and ongoing education for the health and safety of students; and

WHEREAS, the ongoing efforts of our nurses as they support the students of New Jersey should be recognized;

NOW, THEREFORE, BE IT RESOLVED that the Superintendent and Board of Education proclaim May 10, 2017, School Nurse Day.

Motion by K. Maloy, Seconded by M. McHugh. The Board adopts resolution 17-SU-025 through 17-SU-026 on a roll call vote as follows: ayes 7; nays: 0; abstain: 0; absent: 2. The Board adopts resolution 17-SU-027 on a roll call vote as follows: ayes 6; nays: 0; abstain: 1; absent: 2. The Board adopts resolution 17-SU-028 through 17-SU-030 on a roll call vote as follows: ayes 7; nays: 0; abstain: 0; absent: 2.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #9322 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

Ellen Sidbury responded to Mrs. Grant's comments regarding negotiations.

Lana Brennan noted that resolutions FF-PN-180 and FF-PC-44 are the same. She asked about legal bills and is concerned about what is being spent.

Mr. Gagliardi, Board Attorney, spoke to the increase of legal bills this past year.

Ronel Rechen spoke about the closing of a school and questioned what would be cut from the budget if we go to three schools. She is concerned about staffing for next year and changes that are taking place.

FIRST RECOGNITION OF THE PUBLIC

None.

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #9322 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

REPORT OF THE SCHOOL BUSINESS ADMINISTRATOR/BOARD SECRETARY

Action Items 17-BA-031 through 17-BA-032

Informational:

- The date of the Board of Education's next regular meeting is scheduled for Monday, June 26, 2017 at 6:30 p.m., in the Auditorium of Clinton Township Middle School.

Action 17-BA-031:

BE IT RESOLVED that the Board of Education hereby approves the following Board Meeting minutes and Executive Session minutes for:

Minutes

April 24, 2017

Executive Session

April 24, 2017

Action 17-BA-032:

BE IT RESOLVED that the Board of Education hereby accepts with regret the resignation of Kathy Miller, Clinton Township School Board Member, effective immediately.

Motion by S. Vanderoef, Seconded by R. McLaughlin. The Board adopts resolution 17-BA-031 for Regular Minutes on a roll call vote as follows: ayes 7; nays: 0; abstain: 0; absent: 1. The Board adopts resolution 17-BA-031 for Executive Session Minutes on a roll call vote as follows: ayes 6; nays: 0; abstain: 1; absent: 1. The Board adopts resolution 17-BA-032 on a roll call vote as follows: ayes 7; nays: 0; abstain: 0; absent: 1.

COMMITTEE REPORTS

FACILITIES/FINANCE:

Alissa Olawski- Chair; Kevin Maloy, Alicia Demmerle, Maria Grant

Action Items 17-FF-222 through 17-FF-258

Action 17-FF-222:

BE IT RESOLVED that the Board of Education hereby approves the payment of bills in the amount of \$1,606,745.35 for the period ending May 31, 2017.

Action 17-FF-223:

BE IT RESOLVED that the Board of Education hereby approves the following requests for employee/board member travel in accordance with the School District Accountability Act and Board of Education Policy #9250 "Expenses and Reimbursements." Only overnight stays are eligible for meal reimbursement. Mileage, meals, and lodging reimbursements shall be in accordance with NJ Statute, Code and NJ Department of Treasury Guidelines. Where more than five individuals from the district are to attend the same out-of-state conference, the school district shall obtain the prior written approval of the Executive County Superintendent, OMB Mileage Reimbursement Rate: \$0.31.

<i>Employee/School</i>	<i>Program Title/Location</i>	<i>Date</i>	<i>Cost</i>	<i>Mileage</i>	<i>Lodging/Meals</i>
<i>Dan Gorman John Mazuca</i>	<i>Job Readiness Skills for CEFM Morristown, NJ</i>	<i>5/12/17</i>	<i>\$229.00/ per person</i>	<i>OMB</i>	<i>N/A</i>
<i>Melissa Hoffman</i>	<i>Strategies to Differentiate Math Instruction K-2 West Orange, NJ</i>	<i>5/22/17</i>	<i>\$245.00</i>	<i>OMB</i>	<i>N/A</i>
<i>Elizabeth Salazar</i>	<i>"Childhood Apraxia of Speech" Conference Somerset, NJ</i>	<i>5/24/17</i>	<i>\$245.00</i>	<i>OMB</i>	<i>N/A</i>

Action 17-FF -224:

BE IT RESOLVED that the Board of Education hereby acknowledges the following requests for graduate course approval, in accordance with the Negotiated Agreement:

<i>Employee</i>	<i>Program Title</i>	<i>Location</i>	<i>Date</i>
<i>Joy Mitariten</i>	<i>Curriculum and Instruction</i>	<i>Rutgers University</i>	<i>Summer 2017</i>
<i>Dorothy Daniello</i>	<i>Special Topics in Special Education</i>	<i>Centenary University</i>	<i>Summer 2017</i>
<i>Courtney Hauck</i>	<ul style="list-style-type: none"> ● <i>A Prologue to Contemporary Educational Practice</i> ● <i>Collaborative Teaching Concepts</i> 	<i>Centenary University</i> <i>Centenary University</i>	<i>Summer I 2017</i> <i>Summer II 2017</i>
<i>Lara Calo</i>	<ul style="list-style-type: none"> ● <i>Assessment Techniques</i> ● <i>Brain Based Teaching</i> 	<i>The College of NJ RTC</i> <i>The College of NJ RTC</i>	<i>Summer I 2017</i> <i>Summer II 2017</i>

Action 17-FF-225:

BE IT RESOLVED that the Board of Education hereby approves the Resolution for Participation in Coordinated Transportation with Warren County Special Services School District for the 2017/18 school year for Special Education, Nonpublic, and Public School routes with a 4% administrative fee.

Action 17-FF-226:

BE IT RESOLVED that the Board of Education hereby approves the contract with R&L DataCenters, Inc. for payroll services for the 2017-2018 school year with the following service fees:

1. The per payroll charge for services is fixed and is established upon processing requirements as listed in the contract for the term of the agreement;
2. The per payroll charge is \$673.05;
3. There are no additional Quarterly charges;
4. If additional payrolls are requested beyond regularly scheduled payrolls, they will be prepared at a fixed cost of \$673.05 per payroll;
5. W-2 preparation and filing costs will be \$150.00 plus \$6.50 per each W-2 prepared;
6. 1099 preparation and filing costs will be \$150.00 plus \$6.50 per each 1099 prepared;
7. Programming, or additional requests/reports, which are requested by the Board and which will be sued only by the Board, which require programming will be performed/prepared at a programming rate of \$125.00 per hour or any increment thereof, and \$62.50 for each one-half hour or portion thereof. If required, an estimate of cost will be prepared prior to the commencement of any programming;
8. If on-site training, payroll support, payroll software support is requested by the Board and determined to be necessary by R&L, said training will be charged \$125.00 per hour (in 30 minute increments) including travel time. An annual allowance of 4.5 hours of initial onsite support will be provided at no charge; and
9. Any charges received by R&L for miscellaneous or ancillary services as assessed by Third Parties (for example those listed on Schedule B Miscellaneous Fees; Ceridian Tax Service) will be charges considered as "pass-through" to the Board, that is, not charges of R&L to the extent that same fees are not the result of any untimely forwarding of requisite data by R&L DataCenters, Inc. to Ceridian Tax Service or charges to previously forwarded data which are not the direct result of actions of the Board.
10. Any fees charged to the Board by Third Parties as miscellaneous or ancillary services (for example Schedule B Tax Service Miscellaneous Fees; Ceridian Tax Service), whether directly to the Board or "passed through" R&L will be considered as assessed by Third Parties to the Board, agreed by the Board, obligations of the Board, and not as fees of or by R&L.

Action 17-FF-227:

BE IT RESOLVED that the Board of Education hereby approves a contract with Phoenix Advisors for the 2017/2018 school year for Continuing Disclosure Agent services and Registered Municipal Advisor of Record appraisal services in the amount of \$850.

Action 17-FF-228:

BE IT RESOLVED, that the Board of Education hereby approves annual subscription fees with In-District Solutions for on site counseling/crisis intervention in the amount of \$132,612.96 for the 2017–2018 school year.

Action 17-FF-229:

BE IT RESOLVED that the Board of Education hereby approves the 2017/18 contract for Professional Legal Services with Porzio, Bromberg and Newman, 100 Southgate Parkway, Morristown, NJ at an hourly rate of \$185 for attorney time and \$145 for paralegals.

Action 17-FF-230:

BE IT RESOLVED that the Board of Education hereby approves the contract for the 2017/18 School Year with Dr. Frank, School Physician, in the amount of \$3,000.

Action 17-FF-231:

BE IT RESOLVED that the Board of Education hereby approves an annual Financial Software Maintenance Support fee renewal with CDK Inc. in the amount of \$14,760.00 for the 2017/2018 school year.

Action 17-FF-232:

BE IT RESOLVED that the Board of Education hereby approves the 2017/18 Chapter 192/193 Non-Public Services Agreement with Hunterdon County Educational Services Commission (HCEC).

Action 17-FF-233:

BE IT RESOLVED that the Board of Education hereby approves the 2017/18 IDEA-B Non-Public Services Agreement with Hunterdon County Educational Services Commission (HCEC).

Action 17-FF-234:

BE IT RESOLVED that the Board of Education hereby approves the 2017/18 Non-Public Nursing Services Agreement with Hunterdon County Educational Services Commission (HCEC).

Action 17-FF-235:

BE IT RESOLVED that the Board of Education hereby approves the 2017/2018 Non-Public Security Aid Services Agreement with Hunterdon County Educational Services Commission (HCESC) with a 10% administrative fee.

Action 17-FF-236:

BE IT RESOLVED that the Board of Education hereby approves the 2017 Extended Summer ESY (Extended School Year) program for one class at the Clinton Township Middle School. This includes an extra week of Extended School Year as specified in the student's IEP. Extended ESY will run July 31, 2017 through August 3, 2017, Monday through Thursday, 8:00 am - 11:45 am.

Action 17-FF-237:

BE IT RESOLVED that the Board of Education hereby approves the 2017/18 contract for Schwartz, Simon, Edelstein & Celso, LLC, 100 South Jefferson Road, Whippany, NJ, at an hourly rate of \$170 for services rendered by Partners and Counsel of the firm and an hourly rate of \$160 for services rendered by Associates of the firm.

Action 17-FF-238:

BE IT RESOLVED that the Board of Education hereby approves a contract with Therapeutic Intervention, Inc. for physical therapy services for the 2017/18 school year, with rates as follows:

<i>School based therapy /meetings</i>	<i>\$91.50 per hour</i>
<i>Home based therapy</i>	<i>\$105.00 per visit</i>
<i>Evaluations</i>	<i>\$375.00 per evaluation</i>

Action 17-FF-239:

BE IT RESOLVED that the Board of Education hereby approves a contract with Meredith Lynar, Licensed Clinical Social Worker, Independent Contractor to consult with Teaching staff and provide indirect services for students ages 5-12 at an hourly rate of \$85.00 per hour; not to exceed 15 hours, beginning April 26, 2017 until June 15, 2017.

Action 17-FF-240:

BE IT RESOLVED that the Board of Education hereby approves the submittal of the following documents to CBIZ Insurance Services, Inc.:

- *Application 2017-2018 School Leaders Errors & Omissions Liability Insurance questionnaire*
- *2017-2018 Workers Compensation and Employers Liability Application*

- *2017-2018 NJSIG Package Application Renewal and New Business*
- *New Jersey School Insurance Group Educational Risk and Insurance Consortium – West Schedule of Properties*

Action 17-FF-241:

BE IT RESOLVED that the Board of Education hereby authorizes to establish the 2017-2018 student lunch prices as follows:

<i>Clinton Township Middle School</i>	<i>\$3.20</i>
<i>Round Valley School</i>	<i>\$2.95</i>
<i>Patrick McGaheran School</i>	<i>\$2.95</i>
<i>Spruce Run School</i>	<i>\$2.95</i>

These above prices will remain the same as last year with no increase.

Action 17-FF-242:

BE IT RESOLVED the Board of Education hereby approves the agreement with Maschio's Food Services for the 2017/18 school year as follows: *This is the 2nd renewal of a five year contract and can be terminated at any time.*

ADDENDUM TO AGREEMENT made by and between Clinton Township Board of Education whose office is located at 128 Cokesbury Road, Lebanon, NJ (hereinafter referred to as the "LEA" (Local Education Agency)) and Maschio's Food Services, Inc., a NJ Corporation having its principal place of business at 191 Rt. 206 North, Suite 4, Flanders, NJ 07836.

WHEREAS, the LEA and Maschio's entered into a contract for a food service program:

WHEREAS, the LEA has found that Maschio's is performing the services under the contract in an effective and efficient manner;

NOW THEREFORE, in consideration of the premises and mutual covenants herein contained, the LEA and Maschio's agree as follows:

Article I: Federal and State Required Language

A. DURATION OF ADDENDUM

- 1) *This addendum begins on July 1, 2017 and ends on June 30, 2018.*

B. MANAGEMENT FEE(S)/GUARANTEES

1) MANAGEMENT FEE

It is the intent of the Local Education Agency to award the food service contract on a flat management fee basis. The Local Education Agency shall pay Maschio's an annual management fee in the amount of \$16,134. The management fee shall be payable in monthly installments of \$1,613.40 per month commencing on September 1, 2017 and ending June 30, 2018. This fee is increasing 1% from last year.

2) GUARANTEE RETURN

Maschio's guarantees a return to the LEA in the amount of \$5,000, which is a reduction of \$2,500 from last year due to increasing food costs and a decline in enrollment. In the event the actual bottom line of the operational report (total revenue from all sources less program costs, including the management fee) is below this amount, Maschio's shall be responsible for any shortfalls.

Action 17-FF-243:

BE IT RESOLVED that the Board of Education hereby appoints the following for the 2017/18 school year:

Health Insurance Consultant (Prescription & Dental).....Brown & Brown Benefit Advisors, Inc. In addition to the district's Health Benefit Consultant at a yearly rate of \$9,000.

Action 17-FF-244:

BE IT RESOLVED that the Board of Education hereby approves the July 1, 2017 – June 30, 2018 contract with Parette-Somjen as Architect of Record, based on the following rate table:

Staff	Hourly Rate
<i>Principals/Partners: Licensed Architect</i>	<i>\$164</i>
<i>Director / Senior Associate</i>	<i>\$154</i>
<i>Associate(s)</i>	<i>\$143</i>
<i>Senior Project Engineer / Senior Project Manager/</i>	
<i>Senior Certified Interior Designer</i>	<i>\$143</i>
<i>Project Architect/Project Engineer/Certified Interior Designer</i>	<i>\$122</i>
<i>Contract Administrator</i>	<i>\$107</i>
<i>Senior Assistant Project Manager(s)</i>	<i>\$102</i>
<i>Assistant Project Manager / Staff Architect</i>	<i>\$ 88</i>
<i>Job Captain</i>	<i>\$ 80</i>
<i>Architectural Intern(s)/Designers Level 3</i>	<i>\$ 79</i>
<i>Architectural Intern(s)/Designers Level 2</i>	<i>\$ 76</i>
<i>Architectural Intern(s): Level 1</i>	<i>\$ 62</i>
<i>Administrative Assistants</i>	<i>\$ 52</i>

Action 17-FF-245:

WHEREAS, The Bylaws of NJSIG requires that each entity designate a Broker/Risk Management Consultant to perform various professional services as detailed in the Bylaws and Risk Management Plan; and

WHEREAS, the Bylaws indicate that NJSIG shall pay each Broker/Risk Management Consultant a fee to be established annually by the fund;

NOW THEREFORE, BE IT RESOLVED that the Clinton Township Board of Education, does hereby re-appoint CBIZ Insurance Services, Inc. dba CBIZ Centric of New Providence as its Broker/Risk Management Consultant in accordance with the Fund's Bylaws for the 2017-2018 fiscal year.

Action 17-FF-246:

WHEREAS, the Clinton Township Board of Education has purchased student accident insurance and other property & casualty lines of coverage not included in the NJSIG program; and

WHEREAS, the insurers for these lines of coverage and other property & casualty insurance coverage carried by Clinton Township Board of Education not included in the coverage provided through NJSIG allow for re-appointment of the Broker of Record at the direction of the insured; and

WHEREAS, Clinton Township Board of Education desires to seek proposals from other insurers and seeks claim resolution assistance for its Property & Casualty & Student Accident lines of coverage.

NOW THEREFORE, BE IT RESOLVED that the Clinton Township Board of Education, does hereby appoint CBIZ Insurance Services, Inc. dba CBIZ Centric of New Providence as its Broker/Risk Management Consultant for 2017-2018 fiscal year.

Action 17-FF-247:

BE IT RESOLVED that the Board of Education hereby appoints Work Family Connection as the provider for child care for the 2017 Summer Camp and 2017/18 Before & After Care Programs.

Action 17-FF-248:

BE IT RESOLVED that the Board of Education hereby approves a contract with Lebanon Borough for student SID #LB002 to attend the Clinton Township School District's 2017 ESY program beginning June 26, 2017 – July 27, 2017 at a tuition rate of \$2,121.09

Action 17-FF-249:

***BE IT RESOLVED** that the Board of Education hereby approves a contract with Tewksbury Township student for SID #9018305163 to attend the Clinton Township School District's 2017 ESY program beginning June 26, 2017 – July 27, 2017 at a tuition rate of \$7,103.19.*

Action 17-FF-250:

***BE IT RESOLVED** that the Board of Education hereby approves a contract with Union Township student for SID #2831872766 to attend the Clinton Township School District's 2017 ESY program beginning June 26, 2017 – July 27, 2017 at a tuition rate of \$3,204.34*

Action 17-FF-251:

***BE IT RESOLVED** that the Board of Education hereby approves the 2017/18 contract for Professional Legal Services with Adams, Gutierrez and Lattiboudere, LLC, 1037 Raymond Blvd, Newark, NJ at an hourly rate of \$150 for attorney time and \$90 for paralegals for legal matters and an hourly rate of \$145 for attorney time and \$55 for paralegals for case work.*

Action 17-FF-252:

***BE IT RESOLVED** that the Board of Education hereby approves the 2017/18 contract for Professional Legal Services with DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum, P.C., 15 Mountain Boulevard, Warren, NJ at an hourly rate of \$160 for attorneys and \$95 for paraprofessionals, billed at one tenth of an hour.*

Action 17-FF-253:

***BE IT RESOLVED** that the Board of Education hereby appoints Natural System Utilities as the Clinton Township School District's wastewater treatment plant consultant from July 1, 2017 through June 30, 2018 with rates as attached.*

Action 17-FF-254:

***BE IT RESOLVED** that the Board of Education hereby approves a contract with Staff Development Workshops, Inc. to provide one day of Literacy Professional Development on June 16, 2017 for the 2016/2017 school year in the amount of \$1,600.*

Action 17-FF-255:

***BE IT RESOLVED** that the Board of Education hereby approves a contract with Uncommon Thread to provide ABA parent training to SID #1314826292 beginning May 9, 2017 until June 30, 2017; 3 hours per week, for 8 weeks at a fee of \$3,120.00.*

Action 17-FF-256:

BE IT RESOLVED that the Board of Education hereby approves Fran Yungher, Ph.D Bi-lingual CST Professional approved by the NJDOE, to translate two Child Study Team Evaluations not to exceed a total cost of \$950.00.

Action 17-FF-257:

BE IT RESOLVED that the Board of Education hereby approves a refund of \$3,400 to the Clinton Township Foundation for Educational Excellence for unused RVS BEE Responsible RV Apiaries grant monies from the 14/15 school year.

Action 17-FF-258:

BE IT RESOLVED that the Board of Education hereby approves Teresa Gover, Occupational Therapist, to provide OT services during the District's 2017 Extend School year program. Not to exceed 7.5 hours a week, to be paid at an hourly rate of \$50.00.

Motion by A. Olawski, Seconded by M. McHugh. The Board adopts resolution 17-FF-222 through 17-FF-241 on a roll call vote as follows: ayes 7; nays: 0; abstain: 0; absent: 1. The Board adopts resolution 17-FF-242 through 17-FF-243 on a roll call vote as follows: ayes 6; nays: 0; abstain: 1; absent: 1. The Board adopts resolution 17-FF-244 through 17-FF-258 on a roll call vote as follows: ayes 7; nays: 0; abstain: 0; absent: 1.

PERSONNEL/NEGOTIATIONS:

**Personnel: Susan Vanderoef – Chair; Maria Grant, Kathy Miller & Alissa Olawski
Negotiations (CTEA): Maria Grant- Chair; Alissa Olawski, Kevin Maloy & Alicia Demmerle**

Negotiations (CTAA): Susan Vanderoef - Chair; Rachel McLaughlin Alissa Olawski & Maria Grant

Action Items 17-PN-178 through 17-PN-203

PLEASE NOTE THAT ALL STAFF APPOINTMENTS ARE AT THE RECOMMENDATION OF THE SUPERINTENDENT OF SCHOOLS AND THAT ALL SALARIES ARE PRO-RATED TO THE EFFECTIVE DATE OF EMPLOYMENT AND WITHIN THE CURRENT SCHOOL BUDGET.

Action 17-PN-178:

BE IT RESOLVED that the Board of Education hereby approves the employment of Dr. Deb Greffe as Interim Director of Curriculum from July 1, 2017 through July 30, 2017 at \$500/per diem, 4 days per week for the 2017-18 school year.

Action 17-PN-179:

BE IT RESOLVED that the Board of Education hereby approves the following Child Study Team Personnel to complete summer evaluations, to be paid at the rate of pay specified below:

Kerri Siedenburg up to 5 days - \$43.56/hr

Kathleen Collins up to 5 days - \$63.42/hr

Action 17-PN-180:

BE IT RESOLVED that the Board of Education hereby approves the amended 2016/2017 district calendar.

Action 17-PN-181:

BE IT RESOLVED that the Board of Education hereby amends prior motion 17-PN-145 (February 27, 2017) to adjust the stipends for the Girl's Lacrosse Coaches as follows:

Chelsea Lindaberry, Girl's Lacrosse Coach, from \$2,332.00 to \$1,295.55

Keri Siedenisberg, Girl's Lacrosse Assistant Coach, from \$1,802.00 to \$1,011.11

Action 17-PN-182:

BE IT RESOLVED that the Board of Education hereby approves the following staff members for Student Supervision beginning May 9, 2017 through June 15, 2017 at a rate of \$31.80 per hour not to exceed 60 hours total (costs are funded by outside sources):

Sue High

Tom Connolly

Christina Giordano

Nicole Fuentes

Action 17-PN-183:

BE IT RESOLVED that the Board of Education hereby approves Kean University Student Teacher, Luca Kiernan, to be placed with **Donald Helmstetter**, CTMS Physical Education, effective November 6, 2017 through December 22, 2017.

Action 17-PN-184:

BE IT RESOLVED that the Board of Education hereby approves **Diane Hanley** to complete a Board project at the rate of \$46.85 per hour for 29 hours.

Action 17-PN-185:

BE IT RESOLVED that the Board of Education hereby amends prior motion 17-PN-159 (March 13, 2017) to reflect a change of the Disability Leave end date for **Rose Mastroianni**, Teacher Assistant, CTMS, from returning on or about May 10, 2017 to returning on April 26, 2017.

Action 17-PN-186:

BE IT RESOLVED that the Board of Education hereby amends prior motion 17-PN-151 (February 27, 2017) to reflect a change of the Disability Leave end date for **Cindy Gugliandolo**, .5 Secretary, CTMS, from returning on or about April 13, 2017 to returning on May 1, 2017.

Action 17-PN-187:

BE IT RESOLVED that the Board of Education hereby approves **Danielle Nugent** to transition to Teacher of Autism to be completed during the months of July and August 2017 for 15 hours at \$41.27 per hour.

Action 17-PN-188:

BE IT RESOLVED that the Board of Education hereby approves the following to work as Special Education Teachers during the District's 2017 ESY Program (Extended School Year) (June 26, 2017-July 27, 2017), (3.75 hours a day, 4 days per week, for a total of 18 days) to be paid at the rate of pay specified below:

Roberta Grambor - \$65.27/hour
Jennifer Harbison - \$41.66/hour
Lauren Niebuhr - \$43.27/hour

Action 17-PN-189:

BE IT RESOLVED that the Board of Education hereby approves the following to work as Teacher Assistant(s) during the District's 2017 ESY Program (Extended School Year) (June 26, 2017-July 27, 2017), (3.75 hours per day, 4 days per week, for 18 days not to exceed 80 hours at an hourly rate of \$18.00:

Ginny Brooks
Carrie Moore
Kelsey Guenther
Nancy Kadri
Douglas Hamway
Dennis Stinner

Action 17-PN-190:

BE IT RESOLVED that the Board of Education hereby approves the following to work as Teacher Assistant(s) during the District's 2017 ESY Program Extended (Extended School Year) (June 31, 2017-August 3, 2017), (3.75 hours per day, 4 days per week, to be paid at an hourly rate of \$18.00:

*Sarah Barber
Mala Chakraborty*

Action 17-PN-191:

BE IT RESOLVED that the Board of Education hereby approves **Theresa Fernandez** to work as a Substitute Teacher Assistant(s) during the District's 2017 ESY Program (Extended School Year) (June 26, 2017-July 27, 2017) at an hourly rate of \$18.00.

Action 17-PN-192:

BE IT RESOLVED that the Board of Education hereby approves **Faith Fuhrman** to work as the School Nurse during the District's 2017 ESY Program (Extended School Year) (June 26, 2017-July 27, 2017), (3.75 hours a day, 4 days per week, for a total of 18 days) to be paid at the following specified rate of pay: \$44.34 per hour.

Action 17-PN-193:

BE IT RESOLVED that the Board of Education hereby approves the following staff members to participate in eligibility and IEP meetings during the 2017 summer at the rate of \$28.62 per hour, not to exceed 15 hours total:

*Christine Wendel
Nicole Fuentes
Ellen Layton
Kristen Prall
Patricia Comly
Kristina Knapp
Dean Greco
Jessica Partridge
Laura Nish
Susan Rivers
Courtney Hauck
Kristi Neff*

*Kristen McRae
MaryClare Spadone
Roberta Grambor
Kelly DiGioia
Laura Evans
Amy Dandeo
Carolyn Giordano
Rita Russomano
Lina Rothbard
Diane Cormican
Maggie Cassidy
Jean Kinkead*

Action 17-PN-194:

BE IT RESOLVED that the Board of Education hereby approves **Elizabeth Tracey** to be a Teaching Assistant to SID #5591594564 to attend Dorney Park, May 19, 2017 at an hourly rate of \$18.00 beyond regular working hours, not to exceed 10 hours.

Action 17-PN-195:

BE IT RESOLVED that the Board of Education hereby approves **Elizabeth Tracey** to be a Teaching Assistant to SID #4075464321 to attend Great Adventure May 25, 2017 at an hourly rate of \$18.00 beyond regular working hours, not to exceed 10 hours.

Action 17-PN-196:

BE IT RESOLVED that the Board of Education hereby approves the request for Disability/Maternity Leave of Absence for Jessica Heuer, RVS Teacher – Technology/STEM, for the period beginning September 20, 2017 through October 24, 2017, and Child Rearing Leave beginning October 25, 2017 through January 26, 2018.

Action 17-PN-197:

BE IT RESOLVED that the Board of Education hereby approves to continued employment for the tenured and non-tenured **Certificated Administrative Staff** for the 2017/2018 school year at the 2015/2016 contractual salary until a new agreement is approved as recommended by the Superintendent. "Per the attached Schedule A."

Action 17-PN-198:

BE IT RESOLVED that the Board of Education hereby approves to continue employment for the tenured and non-tenured **CTEA Teaching Staff** for the 2017/2018 school year at the 2016/2017 contractual salary until a new negotiated agreement is ratified/approved, as recommended by the Superintendent. The action is taken in accordance with the East Hanover Board of Education Decision, PER No. 99-71, 25 NJ PER 119. Per the attached Schedule "B".

Action 17-PN-199:

BE IT RESOLVED that the Board of Education hereby approves to continue employment for the tenured and non-tenured **CTEA Teaching Assistant Staff** for the 2017/2018 school year at the 2016/2017 contractual salary until a new negotiated agreement is ratified/approved, as recommended by the Superintendent. The action is taken in accordance with the East Hanover Board of Education Decision, PER No. 99-71, 25 NJ PER 119. Per the attached Schedule "C".

Action 17-PN-200:

BE IT RESOLVED that the Board of Education hereby approves to continue employment for the tenured and non-tenured **CTEA Secretarial Staff** for the 2017/2018 school year at the 2016/2017 contractual salary until a new negotiated agreement is ratified/approved, as recommended by the Superintendent. The action is taken in accordance with the East Hanover Board of Education Decision, PER No. 99-71, 25 NJ PER 119. Per the attached Schedule "D".

Action 17-PN-201:

BE IT RESOLVED that the Board of Education hereby approves to continue employment for the tenured and non-tenured **CTEA Custodial and Maintenance Staff** for the 2017/2018 school year at the 2016/2017 contractual salary until a new negotiated agreement is ratified/approved, as recommended by the Superintendent. The action is taken in accordance with the East Hanover Board of Education Decision, PER No. 99-71, 25 NJ PER 119. Per the attached Schedule "E".

Action 17-PN-202:

BE IT RESOLVED that the Board of Education hereby approves the 2017/2018 appointment for the following non-certificated **Hourly Aide Staff** members per attached Schedule "F".

Action 17-PN-203:

BE IT RESOLVED that, due to the reduction in the number of students requiring occupational therapy services, the Board of Education hereby abolishes two part time Occupational Therapist positions (one .6 and one .8) and establishes one full time Occupational Therapist position.

Motion by S. Vanderoef, Seconded by A. Olawski. The Board adopts resolution 17-PN-178 through 17-PN-203 on a roll call vote as follows: ayes 6; nays: 0; abstain: 0; absent: 1.

POLICY/CURRICULUM:

Rachel McLaughlin – Chair; Maria McHugh & Yehara Raddalgoda
Action Items 17-PC-044 through 17-PC-047

Action 17-PC-044:

BE IT RESOLVED that the Board of Education hereby approves the amended of the 2016/17 District calendar

Action 17-PC-45:

BE IT RESOLVED that the Board of Education hereby approves the first reading of the following 5000 series (Students) policy, as presented to the Board on May 8, 2017 as follows:

Policies

5113 – Attendance, Absences and Excuses

Action 17-PC-046:

BE IT RESOLVED that the Board of Education hereby approves the following field trips (costs are funded through outside sources):

<i>Date</i>	<i>Destination</i>	<i>Grade/Group</i>	<i>Teacher</i>
May 26, 2017	SRS/PMG/RVS - Move -Up Day	Grades 1 & 3	Ms. Goad/Ms. Postma Ms. High
May 26, 2017	RVS	CTMS Student Ambassadors	Mrs. Squindo/Ms. Mueller

Action 17-PC-047:

BE IT RESOLVED that the Board of Education hereby approves the following field trips at Board expense:

<i>Date</i>	<i>Destination</i>	<i>Grade/Group</i>	<i>Teacher</i>
May 9, 2017	Voorhees High School	8th Grade Student Transition	Ms. Siedenburg
May 22, 2017	Voorhees High School	8th Grade Student Transition	Ms. Siedenburg

Motion by R. McLaughlin, Seconded by S. Vanderoef. The Board adopts resolution 17-PC-044 through 17-PC-047 on a roll call vote as follows: ayes 7; nays: 0; abstain: 0; absent: 1.

OLD BUSINESS

None.

NEW BUSINESS

None.

SECOND RECOGNITION OF THE PUBLIC

PLEASE RESPECT THE 3-MINUTE SPEAKING RULE AS PER BOARD OF EDUCATION BYLAW #9322 SO THAT THE BUSINESS OF THE BOARD MAY PROCEED IN A TIMELY MANNER.

None.

EXECUTIVE SESSION:

***WHEREAS**, while the Sen. Byron M. Baer Open Public Meetings Act (N.J.S.A. 10:4-6 et seq.) requires all meetings of the Clinton Township Board of Education to be held in public, N.J.S.A. 10:4-12(b) sets forth nine (9) types of matters that may lawfully be discussed in "Executive Session," i.e. without the public being permitted to attend, and*

***WHEREAS**, the Clinton Township Board of Education has determined that the following issues are permitted by N.J.S.A. 10: 4-12(b) to be discussed without the public in attendance and shall be discussed during an Executive Session.*

***WHEREAS**, any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting. Subject to the balancing the public's interest and the employee's privacy rights under South Jersey Publishing Co. v. New Jersey Expressway Authority, 124 NJ 478, the employee(s) and nature of the discussion, described as specifically as possible without undermining the need for confidentiality is personnel, and*

***WHEREAS**, any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body. The collective bargaining contract discussed is between the Clinton Township Board of Education and the Clinton Township Administration Association, and*

***WHEREAS**, any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. The nature of the matter, described as specifically as possible without undermining the need for confidentiality is attorney-client privilege, personnel and negotiations;*

***WHEREAS**, the length of the Executive Session is estimated to be ninety (90) minutes after which the meeting shall reconvene and proceed with business.*

NOW, THEREFORE, BE IT RESOLVED that the Clinton Township Board of Education will go into Executive Session for only the above stated reasons;

BE IT FURTHER RESOLVED that the Board hereby declares that its discussion of the aforementioned subject will be made public at such time as the reason for confidentiality no longer exists.

Action may be taken upon return.

Time:10:49 pm

Motion by S. Vanderoef, Seconded by A. Olawski. The resolution was adopted on a roll call vote as follows: ayes 7; abstain 0; nays 0; absent 1.

BE IT RESOLVED that the Board of Education hereby approves reconvening the regular Board meeting.

Time: 11:25 pm

Motion by A. Olawski, Seconded by S. Vanderoef. The resolution was adopted on a roll call vote as follows: ayes 7; abstain 0; nays 0; absent 1.

ADJOURNMENT

Action 17-AJ-012:

BE IT RESOLVED that the Board of Education hereby adjourns this meeting.

Time: 11:26 pm

Motion by A. Olawski, Seconded by M. McHugh. The resolution was adopted on a roll call vote as follows: ayes 7; abstain 0; nays 0; absent 1.

Respectfully Submitted,



Anthony Juszkiewicz
Business Administrator/Board Secretary

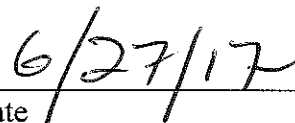
Minutes Prepared: 5/9/17

Minutes remain unofficial until Board of Education approval.

Board of Education Approved:



Maria Grant, President



Date